



**Start Date**

/   /

**Expected End Date**

/   /

**Signature**

**Date:**

/   /

College  
Stamp

**About the Property you live in**

How many people aged 18 or over live in the property?

**Declaration**

The information given on this form is correct. I undertake to notify you immediately if I believe that I am no longer eligible for a reduction granted in respect of this application.

**Signature**

**Full Name**

**Date:**

/   /

**Telephone No**

*You do not have to give your phone number but it may help us if we need to contact you*

**Please ensure you have completed all relevant sections and return to Mansfield District Council, Revenue Services, Civic Centre, Chesterfield Road South, Mansfield, Notts NG19 7BH.**

Privacy Notice: We will use the information provided by you for Council Tax, Housing Benefit and Council Tax Reduction Scheme purposes. The basis under which the Council uses personal data for this purpose is Public Task. The information that you have provided will be kept in accordance with the Council's retention schedule which can be found at: [www.mansfield.uk/Privacy](http://www.mansfield.uk/Privacy)

The information provided by you may also be used for the purpose of any other function carried out by the Council. Information about these functions and the legal basis on which information is used by them, your rights and the Council's Data Protection (DPO) can be found on the Council's detailed privacy notice which can be found at [www.mansfield.gov.uk/Privacy](http://www.mansfield.gov.uk/Privacy) on the Council's website or requesting a copy by writing to the Data Protection Officer, Mansfield District Council, Chesterfield Road South, Mansfield, Notts, NG19 7BH.



**Mansfield  
District Council**